SALT Center Learning Support Services
Patricia A. Bartlett Building
1010 North Highland Avenue
University of Arizona
Tucson, AZ 85721
www.salt.arizona.edu

Tutor Application Form

Name:_____ **Student ID**:_____

Phone: _____ **E-Mail Address**: _____

Local Address: _____

Major: _____ **Minor**: _____

Cumulative GPA: _____ **Most Recent Semester GPA:** _____

Class Status: _____ **Anticipated Graduation Date (XX/XXXX):** _____

UA Unofficial Transcript is attached?   Yes   No

Do we have permission to copy your UA transcript?   Yes   No

> **NOTE: If you are a <u>TRANSFER STUDENT</u>, an unofficial (student) copy of transfer transcripts must be submitted to review your application.** (This information is **<u>required</u>** prior to consideration for hiring.)

Indicate all classes or area(s) you wish to tutor. (Ex. MATH 110; ENG 101-102, PSY 150A).

Accounting	_____	English/Writing	_____
Biology/Chem	_____	Gen Eds	_____
Business/Econ	_____	Geog/Geos	_____
Comm	_____	Language	_____
CSC/ISTA	_____	Math/Stats	_____
Education	_____	Philosophy	_____
Engineering	_____	Psych/Soc	_____

Other: _____

Are you interested in working in one of our labs? Please note that preference is given to current SALT tutors.

☐ Math and Science Lab (Must be able to tutor at least Math 112)

☐ Writer's Lab (Must be able to tutor ENGL 101 and 102)

Are you eligible for Federal Work Study? ☐ **Yes** ☐ **No**

Are you an international student? ☐ **Yes** ☐ **No**

Approximate number of hours you would like to work weekly (min. 6hrs/wk): _____

Semester Applying For: ☐ Fall ☐ Spring Year _____

Previous Employment Experience:

Employer		Supervisor	
Job Title		**Start/End Dates**	
		Reason for Leaving	
Responsibilities			
Employer		**Supervisor**	
Job Title		**Start/End Dates**	
		Reason for Leaving	
Responsibilities			
Employer		**Supervisor**	
Job Title		**Start/End Dates**	
		Reason for Leaving	
Responsibilities			

REQUIRED supplementary materials:

☐ **Cover Letter.** Describe your interest in tutoring, your interest in working with students with learning and attention challenges, and any prior experience you have in these areas.

☐ **Recommendation Form.** Please have a former employer or instructor in the area you are interested in tutoring complete the Recommendation Form on page 3 (or send link to your recommender). Your recommender should email the letter directly to salttut@email.arizona.edu.

☐ **Transcript.** Attach your most recent unofficial transcript and highlight the classes you can tutor.

☐ **Writing Sample—for prospective Writer's Lab tutors only.** Submit a 2-5 page sample that gives us a sense of who you are as a writer. You may submit academic writing, an article, or a creative piece.

To submit your application, email all application materials to SALT Tutoring at salttut@email.arizona.edu.

Signature: _____ **Date:** _____

THE UNIVERSITY OF ARIZONA
SALT Center

Tutor Applicant Recommendation Form

Prospective Tutors: Please forward this form to the person who will act as your reference. The completed form should be sent directly to salttut@email.arizona.edu by the person completing this form.

Recommenders: Peer tutors at the SALT Center complete a rigorous College Reading & Learning Association certified training program that teaches learning theory, learning strategies, and how to facilitate independent learning. We hire students who are knowledgeable in their subject areas and possess the qualities of a good tutor – patience, flexibility, creativity, and good communication skills.

This student has applied to be a peer tutor at the SALT Center. ***Please complete this form and return it to the SALT Center Tutoring Staff at salttut@email.arizona.edu or 520-621-9448 (fax).***

Recommender's Name: _____

Position / Title: _____

Email Address: _____

Applicant's Name: _____

In what capacity do you know the applicant? _____

Please rate the applicant in the following areas:

	Exceptional	Above Average	Average	Below Average	N/A
Mastery of Course Content					
Communication Skills					
Interpersonal Skills					
Self-Confidence					
Motivation					
Work Ethic					
Reliability					

What makes this applicant a strong candidate for this position?

What do you see as an area in which this applicant can improve?

Additional comments:

Thank you very much for your assistance!

Please return it to the SALT Center Tutoring Staff at salttut@email.arizona.edu or 520-621-9448 (fax).

Questions may be directed to salttut@email.arizona.edu or 520-626-1941.